



Board of Trustees Investment Subcommittee

July 19, 2024

1:30 p.m.

Via Zoom

In accordance with Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20 dated March 12, 2020

A live stream of the meeting for public viewing will also take place at the following link: <https://www.westfield.ma.edu/live>

Committee Members Present: Paul Boudreau (Chair), Theresa Jasmin (Secretary), Chris Montemayor, Daniel Currier, Ali Salehi (Ex-Officio).

Committee Members Excused: George Gilmer (Vice Chair).

Committee Chair Boudreau called the meeting to order at 1:30 p.m. Attendance taken by roll call.

Minutes – May 13, 2024

MOTION made and seconded, to approve the minutes of the May 13, 2024, Investment Subcommittee meeting. There being no discussion, **motion passed unanimously with all in favor by roll call vote.**

Transition Process

The Fund Evaluation Group (FEG) reviewed their primary objectives during the transition process: (1) maintain existing WSU asset allocation framework. The fixed income account remains at 100% fixed income. The balanced account continues to maintain the existing 70/30 allocation split between equity and fixed income; (2) broad diversification across equity and fixed income strategies; (3) income generation, two accounts currently yielding approximately \$1.2M/year; and (4) yield, moved from 0.1% to 5.2% on cash. Fixed income yield moved from 4.0% to 4.7% with similar credit quality. WSU no longer holds individual securities. Portfolio allocation is 46% passive, 21% fixed, and 33% active.

Investment Policy (0430)

The current 70/30 allocation split is on the outer range of what is permitted by the investment policy. The subcommittee should review whether to maintain this or extend it by 5-10% to allow for strategic flexibility in terms of managing day-to-day market volatility. The current investment policy statement

(IPS) excludes derivatives. Direct derivative exposure is omitted from accounts. Consider updating language in the IPS to note exclusion for comingled vehicles. It was also noted that the current portfolio has no private capital allocations.

Quarterly Review

Accounts were transitioned from Corient to FEG in June 2024. Attempts were made to get a second-quarter report from Corient, but unsuccessful. There was no second quarter report to provide.

University Cash Summary

Balances have been updated as June 30, 2024. The University is at the beginning of closing out FY24. Updated year-end cash reports will be provided at the next meeting. Cash is growing slightly, primarily due to an increase of University investments. The subcommittee should anticipate seeing cash peaks at the beginning of each semester due to student payments and lower expenses at the beginning of the semester.

There being no further business, **MOTION** made and seconded, to adjourn the meeting. There being no discussion, **motion passed unanimously will all in favor by roll call vote.** Meeting adjourned at 2:42 p.m.

Materials provided for this meeting: Minutes 5-13-24 (Draft); Transition Process; Investment Policy (0430); and University Cash Summary.

Secretary’s Certificate

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the Westfield State University Board of Trustees, Investment Subcommittee meeting held on July 19, 2024.

Theresa Jasmin, Secretary

Date