

**Interview Rating Form – Faculty and Administrative Positions** (11/13/2019)

**Name of Candidate:**

**Interview Date:**

**Position Title :**

**Search Committee Member:**

This form consists of two sections:

**Section One:** Provides space to key in the interview questions. As each question is answered, take notes in the space provided.

**Section Two:** Provides space to rate and make notes about the candidate’s general skills and competencies.

***Rate the candidate after the interview has been completed.***

**Rating Scale:** Circle the number that represents the quality of each response. Use rating only as a basis for discussion. **Do not score totals.**

**5- Outstanding 4- Above Standard 3- Good/Acceptable 2- Needs Improvement 1- Unsatisfactory**

**SECTION ONE**

**Notes**

Q.1.	5 4 3 2 1	
Q.2.	5 4 3 2 1	
Q.3.	5 4 3 2 1	
Q.4.	5 4 3 2 1	
Q.5.	5 4 3 2 1	
Q. 6.	5 4 3 2 1	
Q.7.	5 4 3 2 1	
Q.8.	5 4 3 2 1	
Q.9.	5 4 3 2 1	

**SECTION TWO**

		Notes:
<b>Technical Skills</b>	5 4 3 2 1	
<b>Education</b>	5 4 3 2 1	
<b>Job Knowledge</b>	5 4 3 2 1	
<b>Knowledge of the Field</b>	5 4 3 2 1	
<b>Communication Skills</b>	5 4 3 2 1	
<b>Motivation</b>	5 4 3 2 1	
<b>Creativity</b>	5 4 3 2 1	
<b>Initiative</b>	5 4 3 2 1	
<b>Composure</b>	5 4 3 2 1	

**Overall Impression/Comments:**

**This candidate is (Check One):**

A strong candidate.  A possible candidate  Of no further interest

Other: