**Otaku Club Constitution Of Westfield State University**

**Article I**

**Name:** This organization shall be known as the Otaku Club of Westfield State University. Here after known as the Otaku Club.

**Article II**

**Purpose:** The primary purpose of the Westfield State University Otaku Club is to provide members of the club with information pertaining to Japanese animation. We showcase movies along with video games and sitcoms from the anime world.

**Article III**

**Membership:**

Section 1: Membership shall be open to all full-time and part-time undergraduate students of Westfield State University who have paid their student activities fee for the current academic semester.

Section 2: Members are considered to be active if they attend or participate in two-thirds (2/3) of the meetings per academic semester.

**Article IV**

**Officers:**

Section 1: The officers of the club shall be: President, Vice President, Secretary, and Treasurer.

Section 2: The duties of the officers are as follows:

A: The President presides over all official club meetings, works with other school governing bodies such as SGA and other campus clubs.

B: The Vice President is in charge of running club meetings when the President is absent.

C: The Secretary is in charge of keeping track of member attendance, works in tandem with the Treasurer to add content to the Facebook page and to ensure that any and all gaming tournaments run smoothly.

D: The Treasurer keeps track of the club’s monetary gains and expenditures. The Treasurer also adds content to the Facebook page along side the Secretary and ensures that all events involving monetary gain run smoothly.

Section 3 Any active member is eligible to run for office.

Section 4: The term of office for each officer will begin May 1st and end April 30th of the following year.

**Article V**

**Advisors:**

Section 1: Advisors are open to any faculty, staff, or librarian.

Section 2: The duties of the advisor are to look over the club activities as well as some of the meetings when consulted.

Section 3: The advisor shall be selected by majority two-thirds (2/3) vote.

**Article VI**

**Elections:**

Section 1: Any active club member may nominate any other club member for office.

Section 2: Voting will be done by ballot and be tallied by the Advisor and the President, both of whom abstain from voting.

Section 3: No election may be held if there is not a quorum of fifty percent (50%) of the club members plus one (1) present at the meeting.

Section 4: In the event of a tie, the President, who abstains from the preliminary voting, will break the tie.

Section 5: Elections are held at the end of the spring semester. Elections must be completed prior to May 1st. The officers will hold office until May the following spring.

**Article VII**

**Meetings:**

Section 1: The club will meet no less than once (1) a week during the academic year.

Section 2: The officers may hold separate meetings with just the officers when deemed necessary and the advisor may or may not be present.

Section 3: Only an officer may call special meetings if needed.

Section 4: Officers may not miss more than two (2) meeting per semester and must stay at each meeting to fruition.

A. The only exceptions to this are activities not related to other clubs, such as holding an RA position or work, and in case of illness.

**Article VIII**

**Vacancies**:

Section 1: If there is a vacant officer position, the runner up in the election that selected the now vacant officer’s position. If there is no runner up a new election will be held.

Section 2: If there are any advisor positions then a majority vote, at least two-thirds (2/3) of the active members, will take place on to who will take over the open position.

**Article IX**

**Amending Procedure**:

Section 1: This constitution may be amended by a two-thirds (2/3) majority vote of the voting members in the club and if approved by the Rules and Regulations Committee of the Student Government Association.

**Article X**

**Removal from office:**

Section 1: The club will remove an officer if they are not performing their duties that have been stated in the constitution by two-thirds (2/3) majority vote.

Section 2: The club will remove an advisor(s) if they are not performing their duties by a two-thirds (2/3) majority vote by the club members.

**Article XI**

**Recognition of Safety and Waiver of Liability:**

Section 1:

1. The Student Government Association (herein, SGA) and this Club, OTAKU Club, recognize that the overall safety and wellbeing of its Club members is a priority function of the Club.
2. This Club­­­­ (named above) is only authorized to conduct its activities in a designated University approved location such as one provided on campus grounds or at a recognized location that is designed or approved for this Club’s specific activities.
3. Each Club member, as a material condition of membership, understands, accepts and agrees that his/her participation in this Club is voluntary and that he/she voluntarily assumes all risks and liabilities associated with his/her participation.  Each Club member, by accepting membership, agrees to hold the SGA harmless from and indemnify the SGA against any and all liability, including, but not limited to physical, financial, emotional and property damage claims, whether sustained or inflicted, in connection with or in any way related to the participant’s participation in the Club.
4. Once approved the SGA acts as an administrative resource for the Club and is not responsible for managing Club activities. The Club must be under proper supervision (by an advisor or coach or certified facility manager) while performing Club activities which may include but are not limited to practices, meetings and competitions.
5. Any and all injuries, whether incurred or inflicted in connection with Club activity, must be reported to Westfield State University Public Safety (413) - 572-5262 immediately per University reporting procedures. The SGA Parliamentarian or Representative must also be notified of such injury in writing no later than twenty-four (24) hours after the injury occurs. Reports of injuries will be kept by the SGA within the Club’s file.
6. After a report of such an injury has been made, all Club activities must cease while the cause of the injury is determined and an assessment of the situation occurs. After such determination and assessment by the Rules and Regulations committee, the club may resume its activities only if authorization from the SGA Parliamentarian to resume is issued in writing.

Section 2:

1. Failure to adhere to these conditions may result in sanctions, up to and including, revoking the Club’s active status as determined by the Rules and Regulations Committee.