



## Board of Trustees

### Financial Affairs and Advancement Committee

9:00 a.m.  
February 7, 2023

Innovation Room 304, Nettie Stevens Science & Innovation Center

A live stream of the meeting for public viewing will also take place at the following link: <https://www.westfield.ma.edu/live>

For information about Westfield State's COVID-19 procedures, visit: [www.westfield.ma.edu/covid](http://www.westfield.ma.edu/covid)

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#### 1. Called to Order

Trustee Salehi

#### Financial Affairs

#### 2. Items for Information

- a. Travel Expenses for the President and the President's Direct Reports: July 1 – December 31, 2022
- b. FY23 Second Quarter Financials

Lisa Freeman

Maria Feuerstein

#### 3. Items for Discussion

- a. Facilities and Capital Projects Update
- b. Reserve Funds Use Policy (0530)
- c. Short-Term Investment Opportunities
- d. FY24 Budget Planning Model and Process Update
- e. Multi-Year Planning Process

Maureen Socha

Trustee Salehi

Stephen Taksar

Stephen Taksar/Maria Feuerstein

President Thompson/Stephen Taksar

#### 4. Items for Action

- a. Motion – FY24 Schedule of Annual Tuition and Fees
- b. Motion – Consolidate Bank Accounts
- c. Motion – Travel Policy (0390)

Stephen Taksar

Stephen Taksar

Lisa McMahan/Gary Duggan

#### Advancement

#### 5. Items for Information

- a. Fundraising Report/Second Quarter Dashboard
- b. Owls in Florida/Hogan Classic Golf Tournament
- c. Give A Hoot/Annual Appeal Update

Lisa McMahan

William Hynes

William Hynes

d. Alumni Report

Ryan Meersman

- Communication
- Volunteer
- Experiential
- Philanthropy