



Banacos Academic Center
Disability Services
ds@westfield.ma.edu
Learning Disabilities Program
ldp@westfield.ma.edu
Banacos Advisor: _____

Consent to Release Information

Student's Name: _____ **UWID:** _____

It is Westfield State University's policy to keep student records confidential. Banacos Academic Center staff will not disclose any information other than "directory information" about students to people outside the University unless the student has given written consent or in certain other cases permitted by law and University policy. The Family Educational Rights and Privacy Act (FERPA) regulations, as revised in 1996, sets out requirements designed to afford students' rights with respect to their educational records. In addition, it puts limits on what information the University can disclose without having received prior consent.

You may choose to grant Banacos Academic Center staff the right to disclose educational records to certain individuals in accordance with FERPA and University Policy by completing and signing this consent form. You have the right to revoke this consent at any time in writing.

I consent that the following information be released to the people listed below:

- | | |
|---------------------------------------|---|
| ___ All records | ___ Confirmation of registration status with Banacos |
| ___ Nature of disability | ___ Grades and academic standing (LDP Only*) |
| ___ Class schedule (LDP Only*) | ___ Documentation Information |
| ___ Accommodation Information | ___ Other (specify) _____ |

I waive my right of confidentiality to the following person(s):

1) Name: _____ Relationship to student _____

Address & Telephone #: _____

2) Name: _____ Relationship to student _____

Address & Telephone #: _____

Student Signature: _____ **Date:** _____

I, _____, revoke my waiver of confidentiality.

Signature: _____ **Date:** _____

*Please note that DS does not do academic advising and will not provide this information.

Edited 6/6/2024 LT